

OFFICE USE:

Documents recd: Y Date: / /
 Documents sent: Y Date: / /
 Invoice Number: _____
 Invoice paid: Y Date: / /

CLIENT DETAILS

Date: _____ Lot Number: _____ Title Number: _____

Contact Name/
 Authorised Person:

Mobile: _____ Home: _____

Email: _____

Residential Address: _____

Postal Address: _____

SCHEDULE OF FEES

For certification of planning matters under the encumbrance payable on application with a response within 14 business days. Please note: *Fees are payable in advance and may change without notice.*

<u>Details</u>	Fee from (incl GST)*
<input type="checkbox"/> Standard Building Approval Examination of working drawings and specifications recommend approval and sign off with appropriate documents back to interested parties.	\$699.00
<input type="checkbox"/> Variation/Amendment Building approval	\$520.00
<input type="checkbox"/> Preliminary Building Approval Examination of schematic design drawings of a preliminary nature and comment back to designer or allotment owner.	\$205.00
<input type="checkbox"/> Shed Approval Examination of schematic design drawings of a preliminary nature and comment back to designer or allotment owner.	\$205.00
<input type="checkbox"/> Pergola Approval Examination of schematic design drawings of a preliminary nature and comment back to designer or allotment owner.	\$205.00
<input type="checkbox"/> Jetty Approval Assessment of schematic drawings, working drawings and technical specification of jetty extensions.	\$205.00

Details

**Fee from
(incl GST)***

Provision of advice and examination of schematic documents relating to issues such as landscaping, drainage, fencing and driveways etc.

Fencing/Landscaping Approvals **\$199.00**
Assessment of schematic drawings, working drawings and technical specifications of fencing/landscaping.

Additional Charges
*Plus costs detailed below if required, such as site visit, archive retrieval or copying etc.

Architectural attendance on site be required. \$150.00/hour

CQ Staff in attendance \$75.00/hour

Archival retrieval fee for existing documents and prior approvals. \$28.00

Copy plans of existing approvals etc for scanning, emailing, posting. A4 \$3
A3 \$5

Checklist – have you included:

- Plans
- Builder details
- Any other relevant information supporting your application

Payment

- Direct Debit
- Cheque
- EFTPOS

Signed _____ Date: _____