

<b>OFFICE USE:</b>	
Documents recd:	<input type="checkbox"/> Y Date: / /
Documents sent:	<input type="checkbox"/> Y Date: / /
Invoice Number:	_____
Invoice paid:	<input type="checkbox"/> Y Date: / /

<b>Client Details</b>		
Date:	Lot Number:	Title Number:
Contact Name/ Authorised Person:		
Mobile:	Home:	
Email:		
Residential Address:		
Postal Address:		

## Schedule of Fees

For certification of planning matters under the encumbrance payable on application with a response within 14 business days. Please note: Fees are payable in advance and may change without notice.

<u>Details</u>	Fee from (incl GST)*
<input type="checkbox"/> <b>Standard Building Approval</b> Examination of working drawings and specifications recommend approval and sign off with appropriate documents back to interested parties.	<b>\$699.00</b>
<input type="checkbox"/> <b>Variation/Amendment Building approval</b>	<b>\$520.00</b>
<input type="checkbox"/> <b>Preliminary Building Approval</b> Examination of schematic design drawings of a preliminary nature and comment back to designer or allotment owner.	<b>\$205.00</b>
<input type="checkbox"/> <b>Shed Approval</b> Examination of schematic design drawings of a preliminary nature and comment back to designer or allotment owner.	<b>\$205.00</b>
<input type="checkbox"/> <b>Pergola Approval</b> Examination of schematic design drawings of a preliminary nature and comment back to designer or allotment owner.	<b>\$205.00</b>
<input type="checkbox"/> <b>Jetty Approval</b> Assessment of schematic drawings, working drawings and technical specification of jetty extensions. Provision of advice and examination of schematic documents relating to issues such as landscaping, drainage, fencing and driveways etc.	<b>\$205.00</b>

Details

Fee from (incl GST)\*

- Fencing Approvals**  
Assessment of schematic drawings, working drawings and technical specifications of fencing. \$101.00
- Additional Charges**  
\*Plus costs detailed below if required, such as site visit, archive retrieval or copying etc.
  - Architectural attendance on site be required. \$150.00/hour
  - CQ Staff in attendance \$75.00/hour
  - Archival retrieval fee for existing documents and prior approvals. \$28.00
  - Copy plans of existing approvals etc for scanning, emailing, posting. A4 \$3  
A3 \$5

Checklist – have you included:

- Plans
- Builder details
- Any other relevant information supporting your application

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Payment

- Direct Debit
- Cheque
- EFTPOS

Signed \_\_\_\_\_ Date: \_\_\_\_\_